

2018 Fee Schedule • Effective January 1, 2018

UPCCC reserves the right to increase tuition & fees during any given year to offset unexpected increases and expenses (e.g., supplies, costs, etc.)

STATEMENT OF MISSION

Upper Perkiomen Child Care Center provides an early childhood education program and child care services for children 6 weeks to 13 years of age. UPCCC strives through a skilled staff to provide the highest quality developmentally age appropriate education in a loving, Christian atmosphere. UPCCC takes pride in our family-friendly atmosphere and our genuine relationship to the surrounding communities. Our teacher to child ratio in each classroom provides the kind of personal care and education that is often lost among larger corporate programs. The children here are never just a face in the crowd. Our administrative team is integrally involved in our program. UPCCC provides the love, care, and personal attention that only a family focused center can offer.

Payment Policies

Activity/Registration: Fee Prior to the start of each school year, an activity/registration fee of \$50 will be applied to each child, Nursery through School Age. The purpose of this fee is to pay for any field trips, special guests, and or any special activities the children do throughout the school year. Prior to the start of each summer, an additional activity/registration fee (cost to be determined) will be applied to each child, Nursery through School Age. The purpose of this fee is to pay for summer camp tee shirts, all field trips, special guests, and or any additional activities the children do throughout the summer, with the exception of a pool pass which must be purchased separately. These activity/registration fees are non-refundable. Late registration and any registration after the the designated registration period in the Fall is an additional \$25.00.

Discounts: For full-time children (5 days a week): 10% discount on the oldest child. For three or more children, 10% discount on each child.
For all children: 5% discount on payments made one month in advance.

Payment Schedule: For all age groups payment is based on enrollment, not on attendance. Payment is due if a child is absent on a contracted day. No make-up days or substituting days. You may add days by notifying the office, but you will still be charged for your contracted days. Full-time children (52 weeks, 5 days a week) children who have attended UPCCC for at least one year and have no tuition balance due receive a two week vacation credit per calendar year and part-time children (who meet the same criteria) receive one week vacation credit per year. The office must be notified two weeks in advance.

Automated payments are processed on the Friday of the week of service. There is a \$10.00 late charge if cash/check payment is not collected by Thursday at 9:00am. A fee of \$15.00 will be charged if an automated payment is declined. If payments are two weeks behind, childcare may be refused until all late payments and late fees are paid. The director may discharge a child for non-payment of tuition and/or late fees.

Please do not include fundraiser or other payments with your tuition payment.

Late Pick-up fee: There is a late pick-up fee of \$3.00 per child per minute for every minute after 6:00PM. There is a \$5.00 per child per minute late pick-up fee after the fourth occurrence. You will also be charged for late pick-up if you exceed the maximum of 10 hours a day. Charges are based on when the child exits the building and will be determined by the time clock located in the Center office.

Holiday/Closures: Our list of holiday closings is below:

New Year's Day	President's Day	Good Friday
Memorial Day	Fourth of July	Thursday and Friday before UPSD school starts
Labor Day	Thanksgiving Day	Thanksgiving Day After
Christmas	Christmas Day After	

Payment is due for these closings. **This center closes at 1:00PM on Christmas Eve. and New Year's Eve.** (If a holiday lands on the weekend, the paid closure takes place on Friday or Monday. If Christmas lands on a Sunday, paid closures for Christmas and Day After Christmas will be on Monday and Tuesday). Full payment is also due in the event of an emergency closing. Emergency closings will be announced on our Facebook page, wfmz.com, and WFMZ Channel 69.

School-Age, 1st Grade & Up: The before/after fee schedule includes early dismissals and late starts. (After only fee schedule **does not** include late starts.)